**Project plan template**

| **Our project will be (what we will make, do or create):** | | |  | | | |
| --- | --- | --- | --- | --- | --- | --- |
| **The effect of our project will be:** | | |  | | | |
| **s/n** | **What steps will we take?** | **Who will do this?** | | **When will they do this?** | **What do they need to do this (resources or materials)?** | **What will happen as a result?** |
|  |  |  | |  |  |  |
|  |  |  | |  |  |  |
|  |  |  | |  |  |  |
|  |  |  | |  |  |  |
|  |  |  | |  |  |  |
|  |  |  | |  |  |  |
|  |  |  | |  |  |  |